
Scrutiny Co-ordination Committee

Time and Date

2.00 pm on Thursday, 25 September, 2025

Place

Committee Room 3 - Council House

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes**

(a) To agree the minutes of the previous meeting held on 21 August, 2025
(Pages 3 - 8)

(b) Matters Arising

4. **Communications, Reputation and Insight** (Pages 9 - 32)

Covering Briefing Note of the Director of Law and Governance

To receive a presentation (Attached)

5. **Scrutiny Work Programmes 2025/26** (Pages 33 - 66)

Briefing Note of the Director of Law and Governance

6. **Any Other Items of Public Business**

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Private Business

Nil

Julie Newman, Director of Law and Governance, Council House, Coventry

Wednesday, 17 September 2025

Note: The person to contact about the agenda and documents for this meeting is Suzanne Bennett, Governance Services - Telephone: 024 7697 2299 E-mail: suzanne.bennett@coventry.gov.uk

Membership: Councillors M Ali, A Jobbar, L Kelly, J Lepoidevin, G Lloyd (Chair), J McNicholas (Deputy Chair), C Miks, G Ridley and R Singh

By invitation Councillors G Duggins, E Reeves

Public Access

Any member of the public who would like to attend the meeting in person is encouraged to contact the officer below in advance of the meeting regarding arrangements for public attendance. A guide to attending public meeting can be found here: <https://www.coventry.gov.uk/publicAttendanceMeetings>

Suzanne Bennett, Governance Services - Telephone: 024 7697 2299
E-mail: suzanne.bennett@coventry.gov.uk

Coventry City Council
Minutes of the Meeting of Scrutiny Co-ordination Committee held at
2.00 pm on Thursday, 21 August 2025

Present:

Members:

- Councillor G Lloyd (Chair)
- Councillor M Ali
- Councillor A Jobbar
- Councillor L Kelly
- Councillor R Lakha (Substitute for Councillor R Singh)
- Councillor J Lepoidevin
- Councillor J McNicholas (Deputy Chair)
- Councillor G Ridley
- Councillor CE Thomas (Substitute for Councillor C Miks)

Other Members: Councillor E M Reeves (by Invitation)

Employees (by Service Area):

| | |
|--------------------------|--|
| Chief Executive | J Nugent (Chief Executive) |
| Finance and Resources | B Hastie (Director of Finance and Resources) |
| Law and Governance | J Newman (Director of Law and Governance), G Holmes, L Knight |
| Planning and Performance | C Boden-Hatton (Director of Planning and Performance) |
| Apologies: | Councillors G Duggins, AS Khan, C Miks, R Singh |

Public Business

13. Declarations of Interest

There were no disclosable pecuniary interests.

14. To agree the minutes of the previous meeting held on 3 July, 2025

The Minutes of the meeting held on 3rd July 2025 were agreed and signed as a true record.

With regard to Minute 9, headed “Coventry Protocol for Addressing Adult Modern Slavery”, Members were advised that a copy of the report produced by the Human Trafficking Foundation had been circulated and that recommendations made to the Cabinet had all been accepted.

15. **One Coventry Plan Annual Performance Report (April 2024 - March 2025)**

The Scrutiny Co-ordination Committee considered a report of the Director of Planning and Performance, which set out performance against the One Coventry Plan for the period April 2024 to March 2025.

The report was also due to be considered by the Cabinet at its meeting scheduled for 26th August 2025.

The Committee noted that the One Coventry Plan sets out the strategic vision for the City of Coventry to 2030 and the Council's approach to increasing the economic prosperity of both the city and region by improving outcomes and tackling inequalities within our communities; and tackling the causes and consequences of climate change. The current Plan, last refreshed in 2022, covers the period from 2022-2030.

The Plan sets out three delivery priorities:

- Increasing the economic prosperity of the city and region.
- Improving outcomes and tackling inequalities within our communities.
- Tackling the causes and consequences of climate change.

And two enabling priorities:

- Continued financial sustainability of the Council.
- The Council's role as a partner, enabler and leader.

The One Coventry Plan Annual Performance Report April 2024 to March 2025 was appended to the report. The annual review is a high-level report that sets out the trends, actions taken where appropriate, and performance metrics against each of the objectives within the One Coventry Plan in order to make an assessment of the progress made against previous years and to benchmark against other places. The appendix also included case studies to capture impacts that were less easy to measure numerically.

The Committee were advised that performance against the One Coventry Plan 2022-2030 is measured against 74 metrics. 7 of these were unable to be reported on this year as information was not available and 1 had not been fully developed and had been recorded within the 'progress not available indicators'.

Of the 66 metrics currently available, for 5 of them it was not possible to say whether they had improved or not as there wasn't a clear desirable direction of change or because there is only data for the current year. For the remaining 61 indicators, 34 have improved their position; 7 remained the same and 20 have declined. Detailed information on each metric was included within the appendix.

It was noted that all key performance indicators that were below target would be considered as part of a deep dive review and that a further report would be submitted to the Committee on 30th October 2025.

Members asked questions and were provided with responses in the following areas:

- Action taken to address fly-tipping, including additional cameras and how their locations should be identified. It was noted that there had been an increase in reporting levels which is encouraging.
- Whether fly-tipping was more than just anti-social behaviour but more serious organised crime and that there should be a multi-agency approach to the issue.
- Concern on levels of Business Rates collection
- That although the indicators on NEETS at 16 and 18 seemed similar they were measuring different things, one about when pupils leave school, the second about experiences at post 16. Poor mental health was considered to be a factor in the decline in the data.
- Whether the introduction of parking charges on Sundays accounted for a decline in footfall in the city centre
- The numbers of children in care who were unaccompanied newly arrived children, compared to those who were in care due to abuse and neglect.
- The drop in school readiness at aged 5 is a complex issue which will be looked at in more detail by the Scruto Deep Dive sessions.
- That the reduction in recycling rates was disappointing and whether the Council was maximising the opportunity of having the new recycling plant to encourage residents.
- The process for agreeing the indicators for biodiversity, as if it's not being measured then losses can't be identified.
- That although the report was not a statutory requirement it was beneficial to report on performance. The external auditors welcomed the report as it enabled them to form a view on their value for money report.
- That there had been community engagement in the development of the plan and the priorities within it. There was commitment from both politicians and senior officers to continue to report on performance in this format.

In addition to those underperforming indicators, the Committee also requested that biodiversity net gain (measure of habitat creation and conservation) be included within the deep dive.

The Committee further noted that the Council's performance management framework and reporting arrangements must have due regard to the public sector equality duty under section 149 of the Equality Act 2010. This included the need to eliminate unlawful discrimination, harassment, and victimisation; to meet the needs of people regardless of their background; and to encourage all people to participate in public life, or in other activities where their participation is low. Many of the key priorities set out in the One Coventry Plan were also equality objectives. In addition, a specific set of equality objectives has been agreed and progress against these is reported annually to the Cabinet Member for Policing and Equalities. This contributes to meeting the Equality Act 2010 (Specific Duties) Regulations 2011.

RESOLVED that Scrutiny Co-ordination Committee:

- 1. Considers and notes the Council's progress as set out in the performance report set out at Appendix 1 to the report submitted.**
- 2. Recommends that Cabinet accept the recommendations in the report.**
- 3. Requests that Biodiversity Net Gain (measure of habitat creation and conservation) be included within the matters to be considered by the deep dive.**
- 4. Notes the approach for the mid-year progress report.**

16. Scrutiny Annual Report to Council 2024-2025

The Scrutiny Co-ordination Committee received a Briefing Note of the Director of Law and Governance appended to which was the Scrutiny Annual Report 2024/25. The report detailed highlights from the year, including cross-cutting themes considered by the Committee as well as work undertaken by the individual Scrutiny Boards. The Constitution requires that Scrutiny report annually to inform Council of its work.

The Chair advised the Committee that he was proposing that the Scrutiny Recommendation Tracker be included within the published report in order for in order for recommendations made by the Scrutiny Boards to be shared with Council, along with the progress made.

The Scrutiny Co-ordination Committee agreed to:

- 1. Accept the content of the draft report at Appendix 1.**
- 2. Request that the Scrutiny Recommendation Tracker be included within the published report so that requests made by Scrutiny Boards can be followed, along with progress made.**

RESOLVED that Scrutiny Co-ordination Committee recommends that Council considers the Scrutiny Annual Report at its meeting on 2nd September 2025.

17. Local Government and Social Care Ombudsman Annual Review Letter 2024-25

The Scrutiny Co-ordination Committee considered a Briefing Note of the Director of Law and Governance in respect of the Local Government and Social Care Ombudsman Annual Review Letter for 2024/25.

The Briefing Note indicated that, at its meeting on 30th January 2024, the Committee were assigned lead responsibility for complaints within the Council's governance arrangements, to support a positive complaints handling culture, in accordance with the new Local Government and Social Care Ombudsman (LGSCO) Code. The LGSCO letter was appended to the report submitted

The Ombudsman provided a review of the Council's annual statistics, which offered a valuable insight into the Council's approach to complaints. was published on the LGSCO website.

RESOLVED that Scrutiny Co-ordination Committee:

- 1. Notes the content of the LGSCO's letter at Appendix 1 of the report submitted.**
- 2. Agrees to consider a further item on the Council's Complaints Report at the meeting on 15th January 2026.**

18. Scrutiny Co-ordination Committee Work Programme and Outstanding Issues 2025/2026

The Scrutiny Co-ordination Committee considered a report of the Director of Law and Governance that provided information regarding the Committee's Work Programme and Outstanding Issues for 2025/26. The Committee noted changes to the Work Programme in relation to the report back on the outcome of the deep dive of underperforming indicators within the One Coventry Plan.

RESOLVED that Scrutiny Co-ordination Committee notes the Work Programme attached as an appendix to the report.

19. Any Other Items of Urgent Public Business

There were no other items of urgent public business.

(Meeting closed at 2.45 pm)

This page is intentionally left blank

Briefing note

To: Scrutiny Co-ordination Committee

Date: 25 September 2025

Subject: Communications, Reputation and Insight

1 Purpose of the Note

- 1.1 To provide Scrutiny Co-ordination Committee an opportunity to consider the emerging Communications Strategy and work being done to develop it further.

2 Recommendations

- 2.1 Scrutiny Board is recommended to:
 - 1) Consider the presentation attached at Appendix 1
 - 2) Identify and agree any recommendations for the relevant Cabinet Member

3 Background and Information

- 3.1 A comprehensive presentation at Appendix 1, highlights the current position as well as the focus for 2025-26.
- 3.2 Members are requested to consider the information provided, make comments and ask questions of officers and the Cabinet Member, as well as identify any further recommendations or actions.

Appendix 1: Communications Strategy Presentation

Gennie Holmes
Scrutiny Co-ordinator
gennie.holmes@coventry.gov.uk

This page is intentionally left blank

Communications, Reputation and Insights Scrutiny Committee



It has never been more important for local authorities to communicate effectively with residents, media, partners and employees.

LGA

There is a strong relationship between how well informed people feel they are kept by their local council and their perception of its performance. People who feel well informed about what their council does are much more likely to think it provides high quality services and that it offers residents good value for money.

IPSOS

It is not random chance that the best performing authorities also have the highest proportions of residents who feel informed about them and have staff who are the most likely to say they would speak positively about them

IPSOS

”

Where are we now

Previously...

- LGA peer review identified urgent improvements
- Struggle to get our messages across to residents
- Reactive > proactive
- Overly focused on local print media
- Lots of brands – confusing the public and staff

Moving to

- Controlling our narrative and direct communication
- A new communication strategy with a clear focus on priorities
- Proactive > reactive
- Investing in more capacity and capability
- Internal discipline – One Cov approach to comms

Forthcoming Household Survey shows impact: resident satisfaction with the way the Council runs things increase of 6%

Our focus for 25/26

What are we trying to achieve?

- Improving reputation of the Council locally
- Talking up Cov - improving profile of the Council and Coventry nationally
- Increase resident awareness of council services and how to access them
- Myth-busting common misperceptions
- Greater awareness of what's happening in wards
- Horizon scanning to get ahead of issues
- Improving internal comms – supporting One Council approach

Campaign priorities

September 25 - March 26

Working for you

- Where we spend our money – **frontline services**
- You Said, We Did
- **Voter registration**
- Budget Setting
- **Enforcement**
- Winter Readiness

Fairer Cov

- **Fostering and adoption**
- Stop Smoking
- **Immunisations**
- Cost of living

Love Cov

- Love where you live
- It Starts [Here](#)
- **City centre**

Click and Easy

- **Council tax online**
- Direct Debit
- **Report it**

Shouting about what we do

So far in 2025

- **127** press releases sent
- **426** press enquires taken
- **152** external web stories
- **3624** bulletins sent this year
- **1860** social media posts
- **121** videos published
- **700** Intranet stories published





Improving Reputation

LGA 12 Reputation Drivers

- Adopt a highly visible, strongly branded council cleaning operation
- Set up one phone number for the public to report local environmental problems
- Know your grot spots – and deal with them
- Aim to remove abandoned cars and fly-tipping within 24 hours
- Win a Green Flag award for at least one park
- Ensure no gaps or overlap in council cleaning and maintenance contracts
- Educate and enforce to protect the environment

Improving Reputation

LGA 12 Reputation Drivers

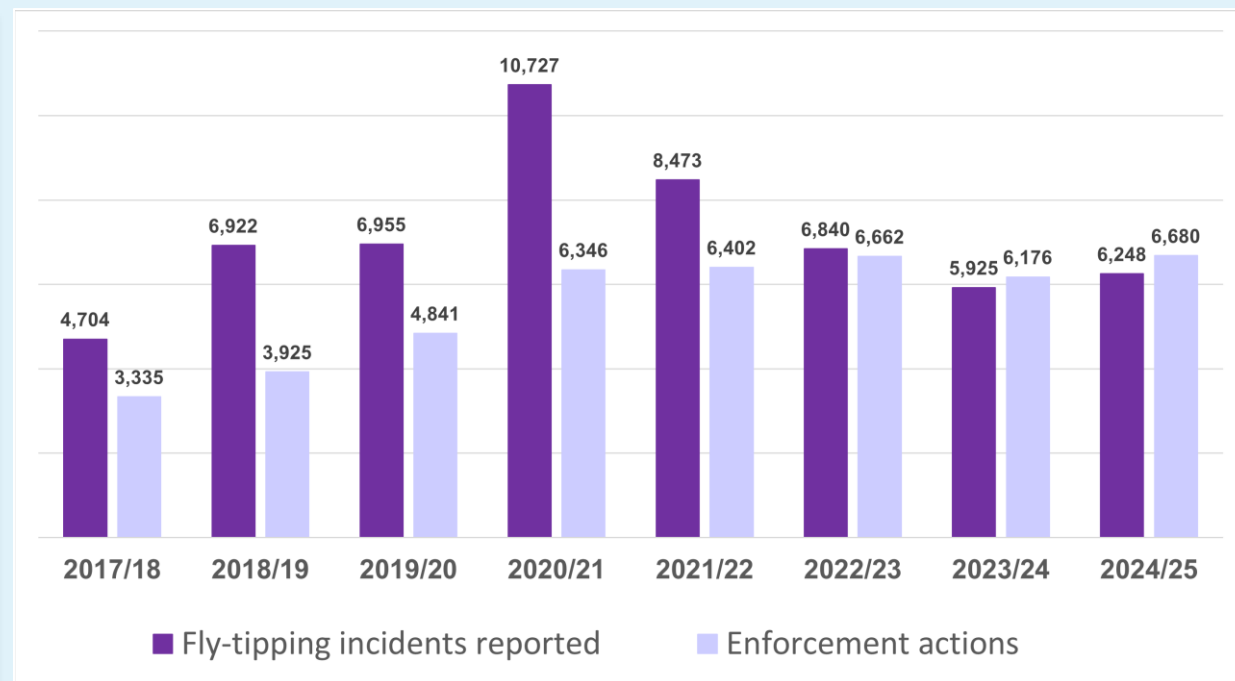
- Manage the media effectively to promote and defend the council
- Provide an A-Z guide to council services
- Publish a regular council magazine or newspaper to inform residents
- Ensure the council brand is consistently linked to services
- Good internal communications – make sure staff and members are informed



Improvements we are making

- Refreshing and updating our campaigns
- Improving reporting
- Updating our internal comms plan
- Investing in people, skills and training
- Standardising our engagement activity
- Work with services to improve councillor updates

Campaign highlights



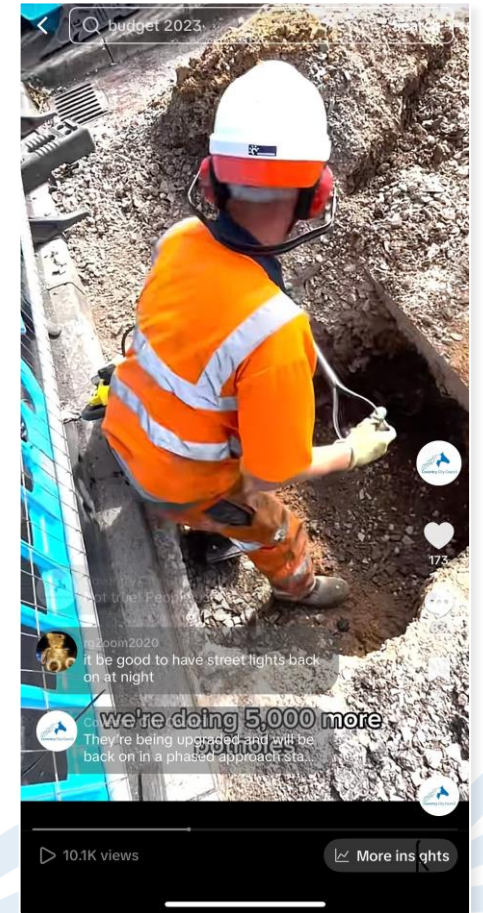
Spon End and Street Lights

- 115,000 views on social media. Also secured BBC Midland Today coverage.
- Street Lights – Press release and social media issued alongside the leader's announcement.
- Sentiment incredibly positive on social media and covered by local media such as Hits, CWR and Cov Live.



You Said, We Did feature

- 'You said, we did' feature discussing the Council's budget and additional investment into areas that matter.
- Targeted a younger audience based on feedback.
- 83k total views across 12 posts.
- 50% came from under 35
- 75% of views on hard to engage residents.



Working For You campaign

- Refreshed to launch soon
- Highlight front line services
- Stories, case studies and data
- Member toolkit
- Staff toolkit



Talking up Cov

At regional and national level our focus is on:

- Promoting benefits of Coventry - with WM GC – It Starts Here campaign
- Promoting investment opportunities and successes
 - Coventry Growth Arc
 - City Centre South (and North)
 - CVLR

Lobbying

- Fairer Funding

CVLR – Successes so far

- Nine digital posts on corporate channels totalling more than 500,000 views
- National features in Guardian, Economist and Metro amongst others
- Specialist national media including Railway News, UK Tram, Transport Xtra
- Regional: BBC Midlands Today (X2)
- Social media influencers: Geofftech – more than 150,000 YouTube views
- In 8 weeks over 3,000 people had a ride.

What are people talking to us about

Customer Service track:

- Call / enquiry volumes and query
- Complaints

New feature – sentiment tracking coming soon

956k

Calls

647k

Web forms

298k

E-mails

80k

Kiosk uses

5k

On-line chats

276k

Book a tip

135k

Council tax

91k

City Services

54k

Garden waste

39k

Household support fund

32k

Adult social care

30k

Benefits

Mythbusting

- Cycleways
- City Centre Cultural Gateway
- Building new homes
- Local government funding

Ward level intelligence – what's available

- [Profile of the population of your chosen area: Census 2021](#) provides population data by ward
- [Coventry Joint Strategic Needs Assessment \(JSNA\) – Coventry City Council](#) has ward and local profiles

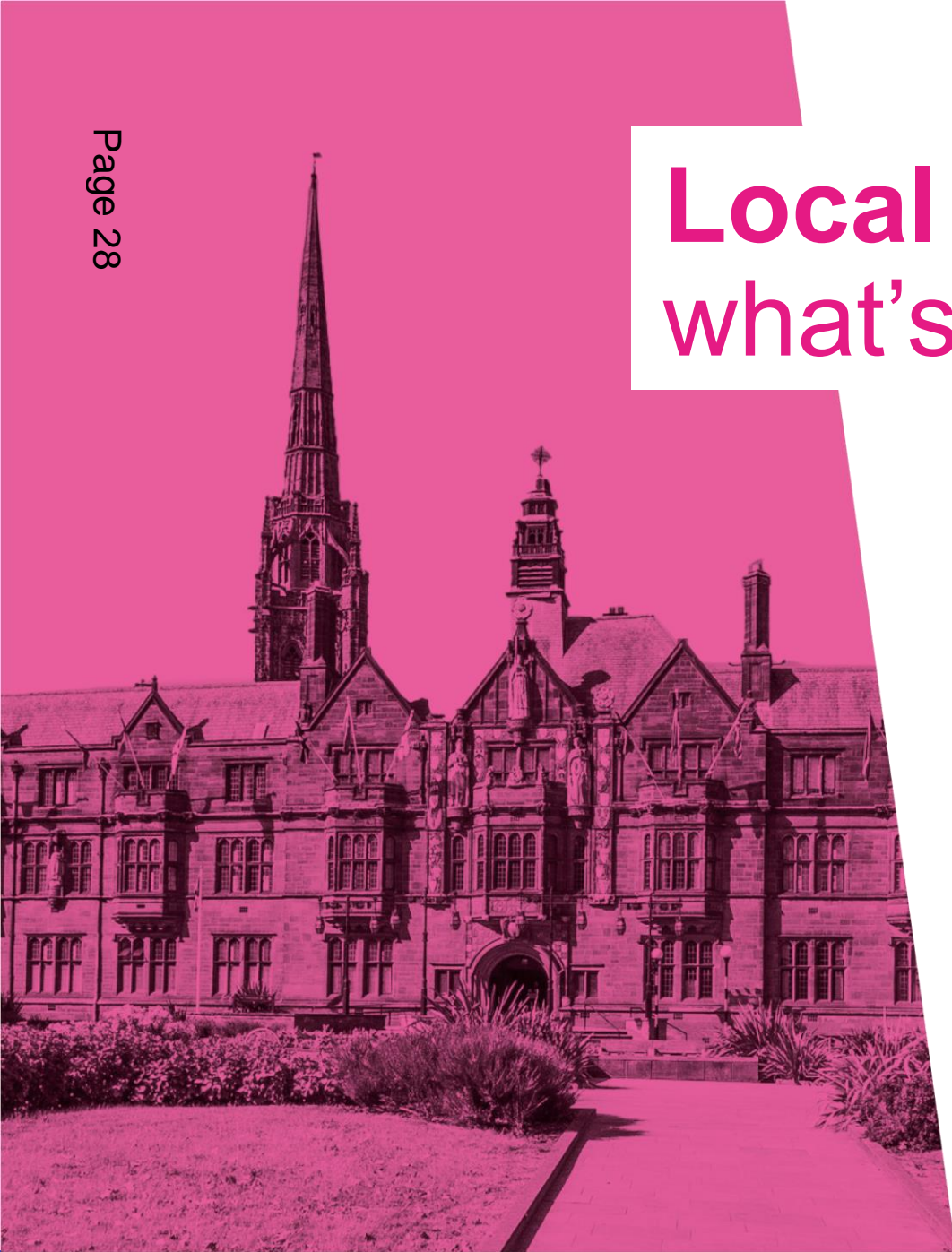
Citywide intelligence Hub

- [Citywide intelligence hub – Coventry City Council](#) provides ward level information on a whole range of statistics

| Coventry Citywide Intelligence Hub Profiler | | | | | | | | |
|--|----------|----------|----------|--------|----------|----------|----------|----------|
| Number of children in low-income families aged 0-19 - 3160 | | | | | | | | |
| Geography | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 |
| Bablake | 335.00 | 325.00 | 390.00 | 365.00 | 445.00 | 463.00 | 430.00 | 483.00 |
| Binley and Willenhall | 1,190.00 | 1,380.00 | 1,490.00 | 976.00 | 1,158.00 | 1,137.00 | 1,203.00 | 1,131.00 |
| Leamington | 275.00 | 485.00 | 505.00 | 469.00 | 534.00 | 527.00 | 564.00 | 587.00 |
| Warwick | 125.00 | 135.00 | | 223.00 | 225.00 | 214.00 | 258.00 | 279.00 |

Local ward data and insight – what's coming

- We are building a Corporate Leadership Dashboard – many of the metrics will be available at ward level and we will create a member version with service metrics
- A new 'report it' function is being built what will enable visibility of all incidents reported by place.



A large, dark, metallic sculpture of a horse in a rearing position, with a robotic arm integrated into its front legs. The sculpture is situated in a field of tall grass and wildflowers under a cloudy sky. The image is tinted with a teal/cyan color.

Horizon scanning

- We monitor emerging issues
- We also monitor and respond to regional and national policy decisions
- Planning further into the future
- Getting ahead of and managing potential issues
- Testing our crisis and emergency responses
- Plan to build automated campaigns linked to severe weather to help keep residents safe

Internal communication

- Connect staff to the One Coventry plan
- Manager's newsletter
- Introduction of the One Coventry Newsletter
- Removing several internal brands to focus on One Coventry
- Creation of the Internal Communications and Engagement Board
- Regular messages to Senior Leadership Network from Leadership Board



Measuring the impact

- Resident consultation and engagement
- Social media sentiment
- Media analysis
- Let's Talk responses
- Measuring outcomes eg, foster carer recruitment, event attendance
- More regular reporting for members

Promoting the work of Scrutiny

- Website presence
- Profiling of boards
- Profiling of members
- Regular updates on key findings on social media and website
- Linkedin thought leadership articles
- Publish an annual short form report
- Encourage resident involvement

To: Scrutiny Co-ordination Committee

Date: 25th September 2025

Subject: Scrutiny Work Programmes 2025-26

1 Purpose of the Note

- 1.1 To provide Scrutiny Co-ordination Committee members an opportunity to have oversight of the work programmes of all Scrutiny Boards.

2 Recommendations

- 2.1 Scrutiny Co-ordination Committee is recommended to:
- 1) Consider the work programmes attached as Appendices
 - 2) Identify and agree any recommendations for the relevant Scrutiny Chairs

3 Background and Information

- 3.1 Within the Council's constitution Part 2D – Function of Scrutiny paragraph 3 states that:

“The Scrutiny Co-ordination Committee's terms of reference will be:-

(a) To receive the annual work programmes prepared by the Scrutiny Boards to ensure that there is efficient use of the Scrutiny Boards' time and that the potential for duplication of effort is minimised;...”

- 3.2 All Scrutiny Boards have now met at least once this municipal year to agree their work programmes which can be found appended to this Briefing Note.

4 Health Inequalities Impact

- 4.1 All items considered by Scrutiny are assessed for their impact on health inequalities.

Appendix 1: Scrutiny Co-ordination Committee Work Programme

Appendix 2: Finance and Corporate Services Scrutiny Board (1) Work Programme

Appendix 3: Education and Children's Services Scrutiny Board (2) Work Programme

Appendix 4: Business, Economy and Enterprise Scrutiny Board (3) Work Programme

Appendix 5: Communities and Neighbourhoods Scrutiny Board (4) Work Programme

Appendix 6: Health and Social Care Scrutiny Board (5) Work Programme

Gennie Holmes
Scrutiny Co-ordinator
gennie.holmes@coventry.gov.uk

This page is intentionally left blank

Last updated 11 September 2025

Please see page 2 onwards for background to items

| |
|---|
| 5 June 2025 |
| Cabinet Member Portfolio Priorities One Strategic Plan and Education Capital Programme 2024-2028 (Cabinet Report) |
| 3 July 2025 |
| Coventry Protocol for Addressing Adult Modern Slavery (Cabinet Report) The Re-Commissioning of Housing Related Support Services (Cabinet Report) |
| 21 August 2025 |
| One Coventry Plan Performance Report (Cabinet Report) Scrutiny Annual Report 2024-25 Local Government and Social Care Ombudsman Review Letter |
| 25 September 2025 |
| Scrutiny Work Programmes Communications Strategy |
| 30 October 2025 |
| SEP Progress 24-25 SEP Business Plan 25-26 Shareholder Committee Reports One Coventry Plan Performance – Deep Dive Review Recommendations |
| 20 November 2025 |
| Change (Transformation) Programme update City Centre PSPO progress update Supporting Benefit Claims |
| 11 December 2025 |
| WMCA Scrutiny Update WMCA Corporate Update |
| 15 January 2026 |
| Complaints Reports |
| 5 February 2026 |
| 12 March 2026 |
| 9 April 2026 |
| 2025-26 |
| One Coventry Plan Performance Report Domestic Abuse Climate Change Cost of Living and Poverty Offender Management Regulation 19 Local Plan – representations and findings WMCA Integrated Settlement Coventry Cultural Strategy – progress report – refer to SB4 Sherbourne Recycling Plant – possible visit AI - Progress |
| Future items |
| PSPO reviews – 2027-28 |

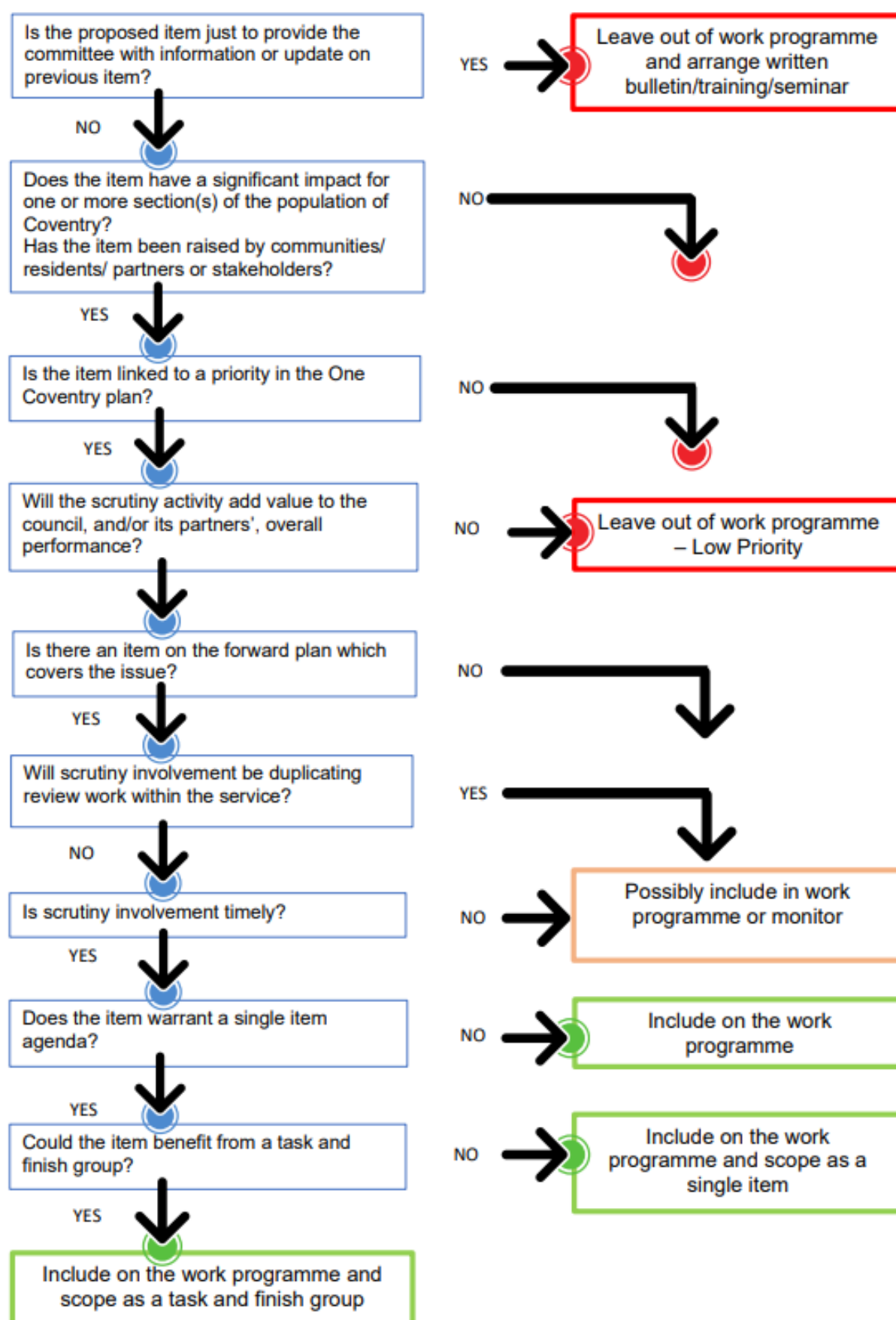
| Date | Title | Detail | Cabinet Member/ Lead Officer |
|--------------------------|---|--|--|
| 5 June 2025 | Cabinet Member Portfolio Priorities | To invite Cllr Duggins and Cllr AS Khan to identify their priorities for the coming year, for Scruto to be able to identify future items and hold Cabinet Members to account | Cllr Duggins Cllr AS Khan |
| | One Strategic Plan and Education Capital Programme 2024-2028 (Cabinet Report) | To consider the Council's plan for school places. To invite members of SB2 included Co-optees. Mapping of in-year migration and home education and impact of forecast data | Cllr Sandhu R Sugars |
| | | | |
| 3 July 2025 | Coventry Protocol for Addressing Adult Modern Slavery (Cabinet Report) | A Cabinet Report to agree the protocol for Modern Slavery | Hebe Lawson D Blackburn Cllr AS Khan |
| | The Re-Commissioning of Housing Related Support Services (Cabinet Report) | A Cabinet Report to agree the requirements for the commissioned housing related support services from 1 st April 2026 | Pete Fahy Cllr N Akhtar |
| 21 August 2025 | One Coventry Plan Performance Report (Cabinet Report) | To consider the annual performance report and recommend a further deep dive by scrutiny | Clare Boden-Hatton Cllr Duggins |
| | Scrutiny Annual Report 2024-25 | To approve the report scheduled for Council in September | Cllr Lloyd |
| | Local Government and Social Care Ombudsman Review Letter | To note the letter from the Ombudsman and agree a further item in the Council's response. | Cllr Lloyd |
| 25 September 2025 | Scrutiny Work Programmes | An opportunity to have oversight of all scrutiny board work programmes | Scrutiny Team Cllr Lloyd |
| | Communications Strategy | To consider the refreshed Communications Strategy with the new Director in post – To include Internal comms to promote the One Coventry Priorities. | Carl Holloway Cllr Duggins |
| 30 October 2025 | SEP Progress 24-25 | | Rhain Palmer |
| | SEP Business Plan 25-26 | | |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|-------------------------|--|---|--|
| | Shareholder Committee Reports | To invite all scrutiny members to the meeting | |
| | One Coventry Plan Performance – Deep Dive Review Recommendations | To consider recommendations arising from the deep dive review of performance indicators | Cllr Lloyd G Holmes T Robinson |
| 20 November 2025 | Change (Transformation) Programme update | An update on progress following the item in November 2024 | Cllr Brown C Boden-Hatton |
| | City Centre PSPO progress update | To provide information on the impact of the addition of e-bikes and e-scooters to the city centre PSPO in November 2023 | Cllr AS Khan Davina Blackburn |
| | Supporting Benefit Claims | To look at work done to encourage residents to claim all benefits they are entitled to | Barrie Strain/ Cllr Brown |
| 11 December 2025 | WMCA Scrutiny Update | To update Committees on the role and work of WMCA's Scrutiny function and to better support coordination and information sharing. | |
| | WMCA Corporate Update | An overview of key themes/topics that relate to the WMCA | |
| 15 January 2026 | Complaints Reports | When the Committee consider this issue, appropriate officers from service areas attend the meeting | Adrian LeCras Mandeep Chouhan Cllr Brown |
| | | | |
| 5 February 2026 | | | |
| | | | |
| 12 March 2026 | | | |
| | | | |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|--------------|---|--|--|
| 9 April 2026 | | | |
| | | | |
| 2025-26 | One Coventry Plan Performance Report | | Cllr Duggins C Boden-Hatton |
| | Domestic Abuse | A regular update item on the progress of delivery on the Domestic Violence and Abuse Strategy – to include government policy and funding announcement | J Ross Cllr AS Khan Cllr P Akhtar |
| | Climate Change | To consider what the Council is doing to protect the city from the impact of climate change, including partners involved in the delivery and represented on the Climate Change Board, including Resilience and Adaptation, SEP and flood risk by ward. EV Charging points accessibility. | Cllr O'Boyle Colin Knight Rhian Palmer Bret Willers |
| | Cost of Living and Poverty | To update on support offered to low -income families as well as the OCP indicator of % of children living in relatively low-income families. | Cllr K Caan |
| | Offender Management | Following an item on Local Policing Update at their meeting 21 st February 24 the committee agreed to consider a further item on Offender Management | Cllr AS Khan Davina Blackburn |
| | Regulation 19 Local Plan – representations and findings | As agreed at their meeting on 18 th December the committee requested the representations and any findings on the consultation on the Regulation 19 Stage of the review of the Local Plan, to time with any Cabinet and Council report. | Cllr N Akhtar R Back |
| | WMCA Integrated Settlement | To look in more detail at the work that will be delivered though the integrated settlement from the devolution deal | Cllr Duggins Kim Mawby etc. |
| | Coventry Cultural Strategy – progress report – refer to SB4 | Progress in delivering the Cultural Works model, including communication with Members. – refer to SB4 – include Commonwealth Games legacy. | David Nuttall/ Salla Virman Cllr N Akhtar |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|---------------------|---|--|--|
| | Sherbourne Recycling Plant – possible visit | To scrutinise the delivery of the recycling plant, as majority shareholders. | Cllr Hetherton Mark Adams |
| | AI - Progress | A progress update on recommendations made at the meeting on 6 March 2025 | Paul Ward Cllr Hetherton/Cllr Brown |
| Future items | PSPO reviews – 2027-28 | To be considered by scrutiny as part of the 3-year review | Davina Blackburn |

Work Programme Decision Flow Chart



Finance and Corporate Services Scrutiny Board (1)

Please see page 2 onwards for background to items

| |
|---|
| 16 July 25 |
| Cabinet Member Portfolio Priorities Reserves Position Procurement Strategy 2025-2030 SME/VCSE Inclusion 2024/25 |
| 10 September 25 |
| Revenue and Capital Outturn 2024/25 Proposals for a Task and Finish Group for 25/26 |
| 5 November 25 |
| Council Investment Portfolio Outturn Performance for the Tax year 2024/25 |
| 3 December 25 (moved from 10th) |
| Diversity and Inclusion, and Community Inclusion Workforce KPI's Staff Survey Results |
| 11 February 26 |
| Recruitment, Retention and Sickness. Distribution of Government funding |
| 25 March 26 |
| Update following Implementation of the Spending, Saving and Council Tax Proposals 25/26 Learning & Development Home to School Transport – August 2025 |
| 2025/26 |
| Task & Finish Group |
| |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|---|--|--|---------------------------------------|
| 16 July 25 | Cabinet Member Portfolio Priorities | To invite Cllr Brown to identify his priorities for the coming year to identify future items and hold Cabinet Members to account | Cllr Brown |
| | Reserves Position | Reserves position 23/24 statement – During Q4 (July) | Barry Hastie / Cllr Brown |
| | Procurement Strategy 2025-2030 | The procurement strategy builds on the previous strategy and reflects significant legislative changes. | Cllr Brown / Rob Amor |
| | SME/VCSE Inclusion 2024/25 | First SME and VCSE inclusion report | Cllr Brown / Rob Amor |
| 10 September 25 | Revenue and Capital Outturn 2024/25 | Update following on from the final revenue and capital outturn position for 2024/25, and reviews treasury management activity and 2024/25 - Following Council in September. An opportunity to look in further detail of the position | Barry Hastie / Cllr Brown |
| | Proposals for a Task and Finish Group for 25/26 | Discussion with Members of the Board regarding potential topic areas for Task and Finish Group Review for 25/26 | |
| 5 November 25 | Council Investment Portfolio | Update on risk and returns - Income figures to be provided in future reports relating to companies owned by the Council. | Barry Hastie / Phil Helm / Cllr Brown |
| | | | |
| | Outturn Performance for the Tax year 2024/25 | To look at Council Tax collection rates | Barrie Strain / Cllr Brown |
| 3 December 25 (moved from 10th) | Diversity and Inclusion, and Community Inclusion | Identified at Scrucro on the 5th of June following Cabinet Member Portfolio Priorities | Susanna Chilton Cllr Brown |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|-----------------------|---|---|--|
| | Workforce KPI's | | Susanna Chilton Cllr Brown |
| | Staff Survey Results | | Susanna Chilton / Cllr Brown |
| 11 February 26 | Recruitment, Retention and Sickness. | To include agency staff and staff sickness – performance reports of sickness and agency use | Cllr Brown Susanna Chilton |
| | Distribution of Government funding | Investigate adding an item on distribution of Government funding which had been identified in the 2024 Autumn Budget., plus progress on 3-year settlement and parity of funding | Cllr Brown Phil Helm |
| 25 March 26 | Update following Implementation of the Spending, Saving and Council Tax Proposals 25/26 | Update report on the outcomes and impacts of implementation, be submitted to the Board in 12 months' time. (March/April 2026) | Barry Hastie / Barri Strain Cllr Brown |
| | Learning & Development | | Susanna Chilton Cllr Brown |
| | Home to School Transport – August 2025 | Progress report on the Home to School Travel arrangements in the municipal year 2025-26 to review the changes and lessons learned ahead of the new procurement round prior to the next academic year. | Rob Amor / Jeanette Essex Cllr Brown |
| | | | |
| 2025/26 | | | |
| | Task & Finish Group | | |

This page is intentionally left blank

Last updated 12th September 2025

Please see page 2 onwards for background to items

| |
|--|
| 10 July 2025 |
| Cabinet Member Portfolio Priorities Draft Work Programme 25-26 |
| 11 September 2025 |
| Outdoor Education The Complexities in Finding Homes for Children in Care |
| 16 October 2025 |
| Adoption Service Annual Reports Fostering Annual Report Progress on LGA Peer Review Action Plan |
| 27 November 2025 |
| Child-Friendly Cov Children in Care Pledge Children Absent from Education |
| 22 January 2026 |
| Safeguarding Annual Report Holiday Activities and Food Programme |
| 26 February 2026 |
| School Performance Data Annual Report SEND Strategy Update |
| 26 March 2026 |
| Early Years Strategy and Best Start in Life Family First Partnership (Social Care Reform) Regional Placements |
| Meetings to be allocated |
| School Places Sufficiency Kinship Strategy and Local Kinship Offer (25/26) MASH – Effective Support for Children and Families in Coventry Youth Provision in Coventry Health and Wellbeing in Schools Family Health and Lifestyles Service Behaviour Pathway Campaign on smart phones in school Children and Adolescents Mental Health Services (CAMHS) Local Transformation Plan April 2025 – March 2027 Family Valued and Reunification Project Breakfast Clubs Child Sexual Exploitation Families First Partnership Programme |
| Items taken for information |

Education and Children's Services Scrutiny Board (2) Work Programme 2025-26

Page 46

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|--------------------------|--|--|---------------------------------|
| 10 July 2025 | Cabinet Member Portfolio Priorities | To invite Cllr Sandhu and Cllr Seaman to identify their priorities for the coming year, for Scruto to be able to identify future items and hold Cabinet Members to account | Cllr Sandhu Cllr Seaman |
| | Draft Work Programme 25-26 | To consider the draft work programme and to identify any additional items or task and finish groups | Cllr Kelly G Holmes |
| 11 September 2025 | Outdoor Education | To cover the work being delivered on Outdoor Education, including the extended offer as well as plans for celebrating Dol Y Moch's anniversary. | R Sugars Cllr Sandhu |
| | The Complexities in Finding Homes for Children in Care | Looking at the complexities of homes for children, including placements, and the associated costs. | Cllr Seaman Sukriti Sen |
| 16 October 2025 | Adoption Service Annual Reports | Annual report – including information about the diversity of the adoption panel and adopters as well as support to birth mothers after their children have been adopted | Cllr Seaman Matt Clayton |
| | Fostering Annual Report | To consider performance of the fostering service including support to foster carers from their perspective | Cllr Seaman A Whitrick |
| | Progress on LGA Peer Review Action Plan | As a follow up to the item received on 13 Feb 2025, Members requested a more detailed progress report | S Sen Cllr Seaman |
| 27 November 2025 | Child-Friendly Cov | Progress update on impact and recommendations made at the meeting on 17 th October 2024 BN CMCYP - Child Friendly Cov.docx | Matt Clayton Cllr Seaman |
| | Children in Care Pledge | Progress on the pledge for children in care and care leavers | Matt Clayton Cllr Seaman |
| | Children Absent from Education | To establish a T&F to look at this in more detail. Covering Elective Home Education, Child Missing Education, SEND without an appropriate place | Rachael Sugars, Cllr Sandhu |
| 22 January 2026 | Safeguarding Annual Report | | |
| | Holiday Activities and Food Programme | Update including progress on recommendation to Cabinet Members BN CM ES HAF Dec 24.docx | Adrian Coles |

Education and Children's Services Scrutiny Board (2) Work Programme 2025-26

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|---------------------------------|--|---|--|
| 26 February 2026 | School Performance Data Annual Report | An annual report on looking at performance and progress against national indicators | Cllr Sandhu Rachael Sugars |
| | SEND Strategy Update | To consider the refreshed strategy following co-production with children and parents. To specifically look at SEND provision in mainstream schools – possibly to include Behaviour Strategy and alternative provision | Jeannette Essex Cllr Sandhu |
| 26 March 2026 | Early Years Strategy and Best Start in Life | To come in 2025 and to include progress on actions requested on 17/7/24 re: oral and dental health – links with Best Start in Life | R Sugars/J Moffat Cllr Sandhu and Cllr Seaman |
| | Family First Partnership (Social Care Reform) | Update on social reforms and the Council's response. | Cllr Seaman S Sen, C Heeley |
| | Regional Placements | | |
| Meetings to be allocated | School Places Sufficiency | Primary, Secondary and Special – to look in more detail at the delivery on the One Strategic Plan – refer to Scrucro for Cabinet Report. | |
| | Kinship Strategy and Local Kinship Offer (25/26) | | |
| | | | |
| | MASH – Effective Support for Children and Families in Coventry | Looking at the impact of the new partnership threshold document in reducing inappropriate referrals into MASH, as well as diversion to Family Hubs. | Cllr Seaman Sukriti Sen |
| | Youth Provision in Coventry | How and where we work with outside partners (and specifically the third sector) to deliver it | Sukriti Sen Cllr Seaman |
| | Health and Wellbeing in Schools | To look at what is being done to promote health and well-being in schools and universities – including the school nursing service | |
| | Family Health and Lifestyles Service | To looking in more detail at how the service is tackling health inequalities and targeting services at those in need on a localised basis. School nurse provision. Also how the | Bill McCann, Angela Baker Cllr Caan |

Education and Children's Services Scrutiny Board (2) Work Programme 2025-26

Page 48

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|-----------------------------|---|--|---------------------------------|
| | | service is supporting Early Help BN CM CYP & PHSW - Early Help.docx | |
| | | | |
| | Behaviour Pathway | To include the Belonging Strategy, Coventry Alternative Provision and the evaluation report on the pilot programme to reduce exclusions. To include with February meeting item on SED. | R Sugars Cllr Sandhu |
| | Campaign on smart phones in school | Looking at the impact on behaviour, mental health and attention span | Cllr Sandhu |
| | Children and Adolescents Mental Health Services (CAMHS) Local Transformation Plan April 2025 – March 2027 | | |
| | Family Valued and Reunification Project | Pick up outstanding items from 24-25, cost of care proceedings, ethnicity, cost of different levels of intervention | |
| | Breakfast Clubs | | |
| | Child Sexual Exploitation | Work of the Horizon Team – links with the police and health. | Cllr Seaman Chris Heeley |
| | Families First Partnership Programme | | |
| Items taken for information | | | |
| | | | |
| | | | |

Please see page 2 onwards for background to items

| |
|---|
| 9 July 2025 |
| Cabinet Member Portfolio Priorities Cycling and Walking Plan – Task & Finish Group |
| 17 September 2025 |
| EV charging point infrastructure Strategy roll-out Domestic Retrofit - Update |
| 22 October 2025 |
| Destination Coventry |
| 26 November 2025 |
| Greenpower Park - West Midlands Investment Zone Economic Development Strategy/Skills Strategy 25/26 Heatline |
| 4 February 2026 |
| Update on Bus Delivery Options Very Light Rail – route identification |
| 18 March 2026 |
| One Coventry Approach to Apprenticeships Local Cycling and Walking Infrastructure Plan Task and Finish Group Recommendations |
| 25/26 |
| Commonwealth Games Legacy Fund City Centre South Development CW Economic Development Strategy Visit to UK BIC |
| 26/27 |
| City Centre North Rail Update |
| |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|----------------------------------|--|--|---|
| 9 July 2025 | Cabinet Member Portfolio Priorities | To invite Cllr O'Boyle to identify their priorities for the coming year, for Scruco to be able to identify future items and hold Cabinet Members to account | Cllr O'Boyle |
| | Cycling and Walking Plan – Task & Finish Group | A Local Cycling and Walking Innovation Plan Task and Finish Group be established - Progress on implementation of the Plan – Member contribution pre-consultation during summer 25. | John Seddon / Andrew Saffrey Cllr O'Boyle |
| 17 September 2025 | EV charging point infrastructure Strategy roll-out | This item will consider how the strategy is being delivered, as well as steps being taken to encourage EV vehicles by large commercial fleets. Including accessible parking charging points and rapid charging points. Information on usage, locations, car parks overnight e.g. Development of charging station in the north of the city. | Cllr O'Boyle John Seddon Shamala Evans-Gadgil |
| | Domestic Retrofit - Update | updates regarding the overall progress of the domestic retrofit programmes across the city. | Rhian Palmer Matthew Dillow Cllr O'Boyle |
| 22 October 2025 | Destination Coventry | Update on Destination Coventry including its performance. How we are supporting attractions across the city? How are we performing as DMO compared to other benchmarking including KPI's? Income sources and funding. | Paula Deas / Cllr O'Boyle |
| | | | |
| 26 November 2025 | Greenpower Park - West Midlands Investment Zone | To pick up progress, including promotion of the Green Power Park. Understanding the challenges and the timelines. Check planning status. Last came March 2025. Info on how many | S Weir Cllr O'Boyle |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|------------------------|---|--|--|
| | | apprentices from Coventry are employed on the site to be included – Good Work clauses | |
| | Economic Development Strategy/Skills Strategy 25/26 | Last came November 24. A further progress report in 25/26 which includes <ul style="list-style-type: none"> Progress against benchmark data Work to retain graduates in the city | K Mawby / S Weir |
| | Heatline | Update on the use of Heatline, income generated, efficiency and best use of the resource, how it is contributing to net zero – Update in Feb 2026 – To include a private item to be arranged by officers including Bring Energy to update Members of the board with the financial side of Heatline to include value of assets etc. | Lowell Lewis / Mark Anderson (Bring Energy) / Cllr O'Boyle |
| 4 February 2026 | Update on Bus Delivery Options | To include progress on bus franchising as well as whether the on-demand bus service could include a Birmingham drop off. | TfWM |
| | Very Light Rail – route identification | An item to include information about the feasibility of routes and how members of the public will be engaged in the process. | Cllr O'Boyle John Seddon |
| 18 March 2026 | One Coventry Approach to Apprenticeships | To be included as a follow on to Skills Strategy item. To consider how SME's are supported to deliver apprenticeships. What support is offered to people who come through the door of the Job Shop? Possibly March 2026. Including partners – private sector and HE. | Kim Mawby/ Cllr O'Boyle/Cllr Sandhu |
| | Local Cycling and Walking Infrastructure Plan Task and Finish Group Recommendations | To agree the recommendations from the LCWIP T&F | Elan Jones Cllr R Singh |
| 25/26 | Commonwealth Games Legacy Fund | Coventry's aspect– update due 2024/25 | David Nuttall Cllr O'Boyle |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|--------------|----------------------------------|---|---|
| | City Centre South Development | Update on progress – Requested at the last meeting of the Municipal year 2024 | Richard Moon Adam Hunt |
| | CW Economic Development Strategy | Following Cabinet March 18th | |
| | Visit to UK BIC | | Steve Weir / Cllr O'Boyle |
| 26/27 | City Centre North | To consider potential development in the north of the city centre – 2026/27 | |
| | Rail Update | Formation of Great British Railways and proposals be included on a future agenda for the Board, once the current rail contract expires. Dependant on national legislation. Possibly 2026/27 | Rosie Coyle / Cllr O Boyle |

Please see page 2 onwards for background to items

| |
|---|
| 17 July 2025 |
| Cabinet Member Portfolio Priorities CCTV in Taxis Task and Finish Group Draft Work Programme 2025-26 |
| 4 September 2025 - cancelled |
| 23 October 2025 |
| Street Lighting Fly-tipping performance 2024-25 Severe Weather Emergency Protocol (SWEP) |
| 4 December 2025 29 January 2026 12 March 2026 2025-26 |
| Update on Empty Properties Housing Strategy Pot-Holes and Road Surface Quality Litter picking Gully Cleaning Programme Alternative Accommodation Garden Waste Design Guides (September) Road Safety and Parking Enforcement Additional Licensing Scheme progress report Renters Reform Bill Supported Exempt Accommodation Food Waste Heritage Strategy Planning Performance – Planning and Infrastructure Bill Collections Management Process |
| |

Communities and Neighbourhoods Scrutiny Board Work Programme 2025-26

Page 54

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|---|--|--|--|
| 17 July 2025 | Cabinet Member Portfolio Priorities | To invite Cllr P Akhtar and Cllr Hetherton to identify their priorities for the coming year, for Scruto to be able to identify future items and hold Cabinet Members to account | Cllr N Akhtar Cllr Hetherton |
| | CCTV in Taxis Task and Finish Group | To establish a task and finish group to look at CCTV in taxis | Cllr Hetherton Gennie Holmes |
| | Draft Work Programme 2025-26 | To agree an initial work programme | Gennie Holmes |
| | | | |
| 4 September 2025 - cancelled | | | |
| 23 October 2025 | Street Lighting | Following an item on 30 th January, the Board requested an item on the roll-out of LED lighting and part night lighting. Including Recommendations and actions from 30 Jan | Cllr Hetherton Rav Sekhon Mark Adams |
| | Fly-tipping performance 2024-25 | To include fly tipping data covering the past 12 months to as well as 1) Public reporting figures 2) Allocation of additional resource in 25-26 budget 3) Partnerships with housing associations like Citizen to combat fly tipping on their premises 4) Impact of increased fines for fly-tipping | Davina Blackburn Adrian Chowns Sarah Elliott Cllr AS Khan Cllr Hetherton |
| | Severe Weather Emergency Protocol (SWEP) | Refocus to ensure resources associated with SWEP are reaching those who it is intended for | Pete Fahy Cllr N Akhtar |
| 4 December 2025 | | | |
| | | | |

Communities and Neighbourhoods Scrutiny Board Work Programme 2025-26

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|-----------------|------------------------------------|---|--|
| 29 January 2026 | | | |
| | | | |
| 12 March 2026 | | | |
| | | | |
| | | | |
| 2025-26 | Update on Empty Properties | To provide an update on Empty Property Strategy as requested at the meeting on 9.02.23. | Davina Blackburn Adrian Chowns |
| | Housing Strategy | To look at local housing provision, including social housing number, as part of the Local Plan. To include social housing providers | Jim Crawshaw Cllr N Akhtar |
| | Pot-Holes and Road Surface Quality | To include the National Highways Satisfaction Survey satisfaction survey data (5% below average) | Mark Adams Cllr Hetherton |
| | Litter picking | Update following the item considered April 2025 – to include suggestions from member of the public: Suggestions: - Target areas that are notorious, so they don't become "dumping grounds" causing possible greater expenditure to clean them up. - Ascertain whether street bins are effectively and efficiently dealt with. - Investigate whether the tip could be promoted more. A city-wide campaign to make littering unacceptable. | Cllr Hetherton Martin McHugh/ Sam Morris |
| | Gully Cleaning Programme | Requested following an item on Water Quality on 17/7/24. To be considered 25/26 | Mark Adams Cllr Hetherton |
| | Alternative Accommodation | Cost of accommodation placements – Possibly referred to SB4 | Jim Crawshaw Cllr N Akhtar |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|------|---|---|--|
| | Garden Waste | | Sarah Elliot Cllr Hetherton |
| | Design Guides (September) | To feedback on the draft designs guides referred from Scrucro December 24 – to invite SB3 | Chris Styles Cllr N Akhtar |
| | Road Safety and Parking Enforcement | Referred from Scrucro 5 th June 2025 – to include use of digital technology. To follow up on progress April 2024 Scrucro actions and recommendations. Use of e-bikes and scooters will be considered by Scrucro. | Paul Bowman Cllr Hetherton |
| | Additional Licensing Scheme progress report | At their meeting on 21 st August, Scrucro requested that SB4 receive regular progress reports on numbers of HMO's licensed and enforcement | Adrian Chowns, Davina Blackburn |
| | Renters Reform Bill | To consider the implications of the Renters Reform Bill on the Council and any changes to services required as a result. | Cllr N Akhtar |
| | Supported Exempt Accommodation | Progress including recommendations from December 24 and January 25/ | Cllr N Akhtar Jim Crawshaw Pete Fahy |
| | Food Waste | Further update on implementation and progress on recommendations from item March 25 | Sarah Elliot Cllr Hetherton |
| | Heritage Strategy | Following an item on Conservation Areas the Board requested that the Cabinet Member consider funding prioritisation and allocation, for heritage assets as part of the new Heritage Strategy. | Cllr N Akhtar David Nuttall |
| | Planning Performance – Planning and Infrastructure Bill | Looking at the content of the Planning and Infrastructure Bill and the implications for local government. To include overall performance against Government targets. Annual monitoring report (AMR). | Cllr N Akhtar Rob Back |
| | Collections Management Process | To review the process for managing the Councils assets held by Culture Coventry. | Cllr N Akhtar David Nuttall |

| |
|---|
| 17 September 25 |
| Adult Social Care Performance - Self-Assessment and Annual Report (Local Account) 2024/25 Cabinet Member Portfolio Priorities Training of Care Staff supporting patients with Dementia |
| 22 October 25 (moved from 8th) |
| Improving Lives – Impact on Adult Social Care Director of Public Health's Annual report |
| 19 November 25 (moved from 12th) |
| Young person's risky behaviours service Prioritisation of NHS Services |
| 17 December 25 |
| Digital Access to Health |
| 21 January 26 |
| Family Health and Lifestyles Service |
| 25 February 26 |
| Virtual Beds Update end of 25/26 Update on The Physical Activity and Sport Strategy |
| 1 April 26 |
| Primary Care Healthwatch Annual Report (April 26) |
| TBC |
| UHCW Performance – to take place at the hospital ICB efficiency savings – 25/26 - Update on ICB Blueprint / ICB Clustering Integrated Health and Care Delivery Plan Safeguarding Adults Annual Report Disabled Facilities Grant Public Health and Social Care - Prevention Rugby St Cross Mental Health Community Pharmacists Trans/Non-binary/Intersex Health Ambulance Service / Fire Service / WMP Sport Strategy Access to Dentistry and All age Oral Health Age UK UHCW - A&E Waiting Times Health and care of students in Coventry Neighbourhood Health Early Adopter Programme Impact of Climate Change on Health |

| Date | Title | Detail | Cabinet Member/ Lead Officer/ Organisation |
|--|---|--|---|
| 17 September 25 | Adult Social Care Performance - Self-Assessment and Annual Report (Local Account) 2024/25 | To consider the Cabinet Report of 30 th September 2025 and identify any further recommendations. | Andrew Errington / Cllr Bigham / Pete Fahy |
| | Cabinet Member Portfolio Priorities | To invite Cllrs Caan and Bigham to identify their priorities for the coming year to identify future items and hold Cabinet Members to account | Cllr Caan / Cllr Bigham |
| | Training of Care Staff supporting patients with Dementia | Sufficiency of training of care staff who support patients with dementia | Cllr Bigham Pete Fahy Jon Reading |
| 22 October 25 (moved from 8th) | Improving Lives – Impact on Adult Social Care | A follow up item from the meeting on 10 th April 2024, to review following 12 months of implementation of a whole city approach To include clarification around how ASC is allocated based from need. (Referred from SCRUCO Transformation Programme Item) | Pete Fahy UHCW Cllr Bigham Cllr Caan |
| | Director of Public Health's Annual report | This report focuses on the city's rich cultural diversity and health inequalities that are facing migrant populations. | Cllr Caan, Allison Duggal |
| 19 November 25 (moved from 12th) | Young person's risky behaviours service | Update on service development before recommissioning | Cllr Caan/ Rachel Chapman |
| | Prioritisation of NHS Services | Led by ICB | Rose Uwins |

| Date | Title | Detail | Cabinet Member/ Lead Officer/ Organisation |
|-----------------------|--|--|---|
| 17 December 25 | Digital Access to Health | Partners supporting switch to digital To include: The number of patients using the NHS App month by month including a demographic breakdown if available. How to raise awareness of the NHS App including linking with the Council's Digital Inclusion Team and Cov Connects on Digital Inclusion. | Rose Uwins / A Duggal / Caan |
| | | | |
| 21 January 26 | Family Health and Lifestyles Service | Referred from SB2 - To looking in more detail at how the service is tackling health inequalities and targeting services at those in need on a localised basis. School nurse and health visiting provision. Also how the service is supporting Early Help. from Dec25/Jan26 | A Duggal / Cllr Caan |
| | | | |
| 25 February 26 | Virtual Beds Update end of 25/26 | Update on the development of Virtual Wards | UHCW/Pete Fahy / Cllr Bigham |
| | Update on The Physical Activity and Sport Strategy | Progress of the draft Physical Activity and Sport Strategy to be brought back to the Board in the 2025/26 Municipal Year. | P Fahy / J Hunt / D Nuttall / Cllr Caan |
| 1 April 26 | Primary Care | Update in 12 months time - To cover access to GP's and other primary care, | R Uwins / Alison |

| Date | Title | Detail | Cabinet Member/ Lead Officer/ Organisation |
|------------|---|---|--|
| | | particularly in relation to reducing pressure on A&E For Coventry City Council to use its resources to work as a conduit with community organisations to improve knowledge of and access to the NHS for all residents of Coventry | Cartwright / Cllr Caan |
| | Healthwatch Annual Report (April 26) | To consider the work of Healthwatch and how scrutiny can use their findings | Ruth Light |
| | | | |
| TBC | UHCW Performance – to take place at the hospital | To consider steps being taken in the light of the league table position | UHCW Andy Hardy Cllr Caan |
| | ICB efficiency savings – 25/26 - Update on ICB Blueprint / ICB Clustering | An item requested at the meeting on 17 th January to look in more detail at the proposed actions to make significant efficiency savings at the ICB. To include an update on the future plans around the ICB Blueprint. Transition plan expected from September - SB5 involvement to oversee the implementation of the transition plan | Rose Uwins |
| | Integrated Health and Care Delivery Plan | To identify which of the 3 areas of focus the board would like to look at. Including work with newly arrived communities. Understand how the transition to this | ICB Rose Uwins |

| Date | Title | Detail | Cabinet Member/ Lead Officer/ Organisation |
|------|--|--|---|
| | | cluster will be managed - What will be the positive/negative impacts for coventry residents from the clustering | |
| | Safeguarding Adults Annual Report | Update | R Eaves Cllr Bigham |
| | Disabled Facilities Grant | Delivery and waiting times | Cllr Bigham Pete Fahy / Sally Caren / Aideen Staunton |
| | Public Health and Social Care - Prevention | How Public Health and Social Care are working together to prevent ill health. | P Fahy Cllrs Caan/ Bigham |
| | Rugby St Cross | | Justine Richards – Jamie Deas Cllr Caan |
| | Mental Health | Mental health services, particularly the demand and availability of local services, and the impact of long wait times. To include input from the Crisis teams. | CWPT |
| | Community Pharmacists | To include Pharmacy First | |
| | Trans/Non-binary/Intersex Health | | A Duggal Cllr Caan |
| | Ambulance Service / Fire Service / WMP | Partnership working - Improved partnership working between the | Kirsty Tuffin and Vivek |

| Date | Title | Detail | Cabinet Member/ Lead Officer/ Organisation |
|------|---|--|--|
| | | ambulance, fire and police services. To include WMFS to provide further information on safe and well, or strong checks that's provided within the City | Khashu, Rachel Danter ICB |
| | Sport Strategy | To include the 6 play zones being delivered across the city and work to encourage older people to be active, as well as link with Public Health | Jonathan Hunt/ Allison Duggal Cllr Caan |
| | Access to Dentistry and All age Oral Health | Update from recommendations raised during January 2025 - Public Health to work collaboratively with the ICB on the following: o dental promotion o promotion of dental hygiene in school settings o appointment availability across the city o dental availability and awareness in areas of inequality and deprivation across the city. | |
| | Age UK | Update around work undertaken of experience of elderly in A&E - 'Corridor Care' | |
| | UHCW - A&E Waiting Times | Updates on waiting times – complaints on hospital appointments availability. Review following 12 months of SB5 last | A Hardy / Cllr Caan |

| Date | Title | Detail | Cabinet Member/ Lead Officer/ Organisation |
|------|--|--|--|
| | | visit - to identify any changes and improvements | |
| | Health and care of students in Coventry | Visit to Warwick University for members, health, and care of students in the City | |
| | Neighbourhood Health Early Adopter Programme | SB5 involvement potentially if the bid is successful | Pete Fahy Cllr Bigham |
| | Impact of Climate Change on Health | How health services are geared up to respond to the impact of climate change on health | Cllr Caan Cllr O'Boyle Allison Duggal/ Rhian Palmer |

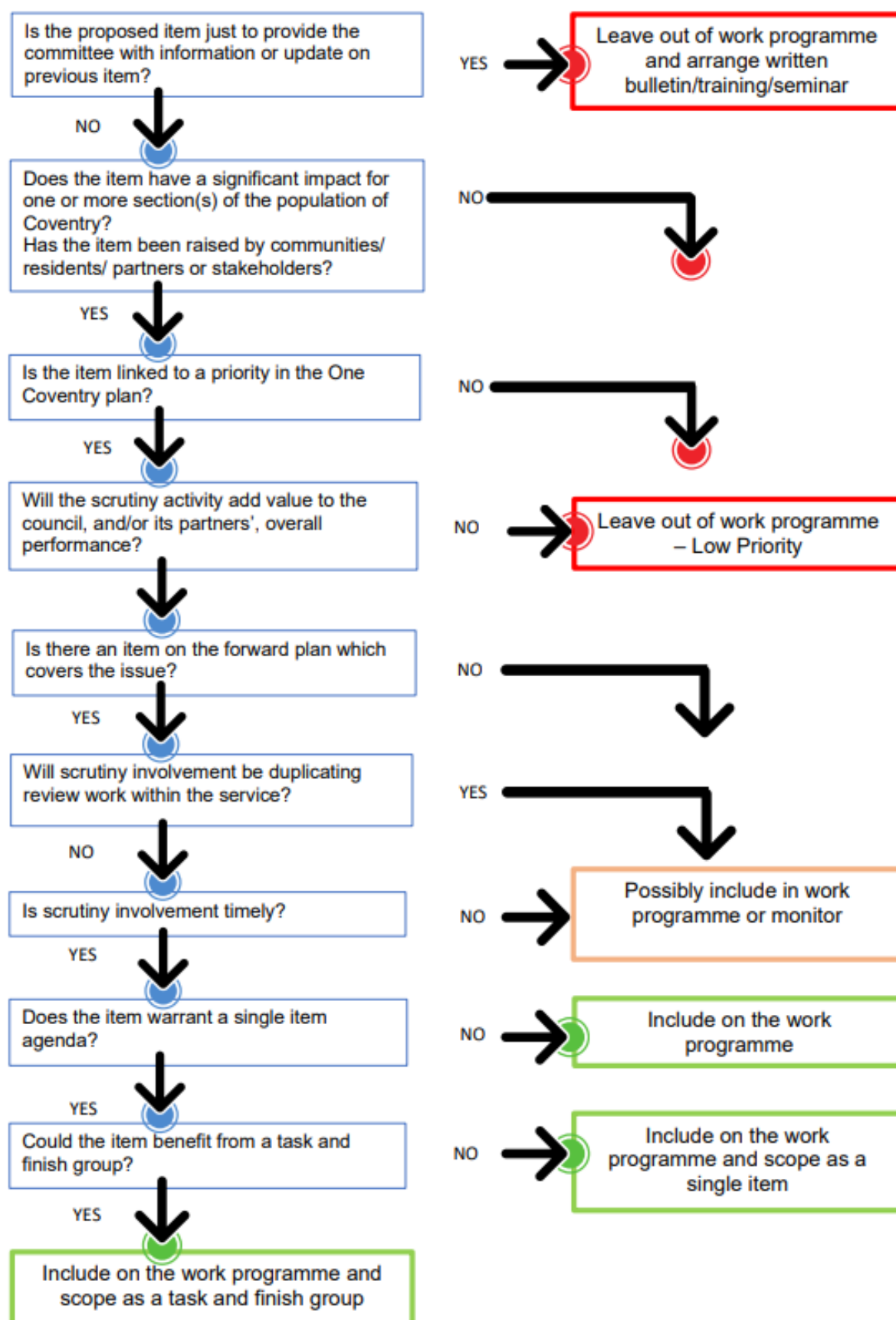
Frequently Used Health and Social Care Acronyms

- ASC – Adult Social Care
- CQC – Care Quality Commission
- CWPT – Coventry and Warwickshire Partnership Trust
- CWS – Coventry Warwickshire Solihull
- DFG – Disabled Facilities Grant
- DPH – Director of Public Health
- ENAS – Extended non-attendance at school
- EOL – End of Life
- GEH – George Elliott Hospital
- JHOSC – Joint Health Overview and Scrutiny Committee
- H&WB – Health and Wellbeing

Health and Social Care Scrutiny Board Work Programme 2025/26

- H&WBB – Health and Wellbeing Board
- HOSC – Health Overview and Scrutiny
- ICB – Integrated Care Board
- ICP – Integrated Care Partnership
- ICS - Integrated Care System
- LMC – Local Medical Council
- MAT – Multi Academy Trust
- MSP – Making Safeguarding Personal
- PCN – Primary Care Network
- SAB – Safeguarding Adults Board
- SAR – Safeguarding Adults Reviews
- SWFT – South Warwickshire Foundation Trust
- UHCW – University Hospitals Coventry and Warwickshire
- WMAS – West Midlands Ambulance Service
- WMFS – West Midlands Fire Service

Work Programme Decision Flow Chart



This page is intentionally left blank